



BlueCross BlueShield of South Carolina and
BlueChoice® HealthPlan of South Carolina



Healthy BlueSM
BlueChoice® HealthPlan of SC

Healthy Connections 

Provider Update Checklists

Use this guide to determine which form or items are needed for specific updates.

Change of Address

Form to Complete

Change of Address

Change of Business Name (Doing Business As or Legal)

Form to Complete

Submit a Name Change

Change of EIN

Checklist Items

Group Practice Application

IRS Verification of Tax ID (Letter 147C or CP 575 E)

Electronic Funds Transfer

Signed Contracts

Add Practitioner Form*

Copy of the National Plan and Provider Enumeration System (NPPES) NPI Notification

*For each physician being added to the group. This form does not generate with the group application. It is under the **Maintenance** section of My Provider Enrollment Portal. Note: If the provider is not credentialed, you must complete the Individual Enrollment application.

Change of Group NPI

Checklist Items

Group Practice Application

Electronic Funds Transfer

Change of Banking Information

Form to Complete

Electronic Funds Transfer – Located on www.SouthCarolinaBlues.com

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